**Appendix A: LGA Forward Plan LGA Leadership Board**

 **LGA Executive**

 **Councillors’ Forum**

**JUNE**

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| **LGA LEADERSHIP BOARD 7.06.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| LGA Political Balance | To endorse the LGA’s 2017/18 proportionality figures as the basis for negotiating the allocation of chairs/vice-chairs and populating member structures. |
| Combined Authority Mayors | To update on the recent election of Combined Authority Mayors and LGA membership offer |
| Vice-Presidents | To approve the Vice President nominations made by the political groups. |
| Audit Committee Report to General Assembly | To approve the Audit Committee’s annual report to General Assembly. |
| Audit Committee Minutes | To note the Minutes of the previous Audit Committee. |
| LGA Consolidated Accounts | To approve the LGA’s financial statements for the year to 31 March for presentation to the General Assembly.  |
| Performance Report | To review the LGA’s full year performance report. |
| Communications Update | To consider communications activity over the past year (3rd and 4th quarters). |
| Annual Conference & Exhibition | To consider progress on the Annual Conference & Exhibition. |
| Chief Executive’s Report | To hold the Chief Executive to account against delivery of business plan priorities. |
| Forward Plan | To consider topics for discussion at LGA Leadership Board, Executive and Councillors’ Forum. |
| Note of the last meeting | To approve the note of the last meeting. |
| Part 2: Confidential  |
| Business Rates Retention  | To receive an update on the LGA’s work on the government’s proposals for business rates retention and fair funding review. |
| Brexit  | To update and take a steer on the LGA’s Work Programme on Brexit  |
| Local Government House & Layden House Update  | To update on the Local Government House & Layden House refurbishment projects  |

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| **Councillors’ Forum 8.6.17**  |
| **Item** | **Summary / Purpose** |
| Housing White Paper *(TBC)*  | Gavin Barwell MP, Minister of State for Housing and Planning has been invited to discuss the Housing White paper *(attendance TBC)* |
| Chairman’s Report | To present the Chairman’s monthly report |
| Chairs of Boards Reports | To present the Chairs of Boards’ monthly reports. |
| Digest of the last meeting | To note the digest of the last meeting. |

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| **LGA Executive 8.6.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| Queen’s Speech | To approve the suggested priority Bills for the LGA.  |
| LGA response to the Casey Review: Opportunity and Integration | To discuss the LGA's response to the Casey Review of Integration and opportunity follow discussions at the March Executive meeting.  |
| Women’s Local Government Society Project | To update on the Women’s Local Government Society’s Project: *From Suffrage to Citizenship* |
| General Assembly Motions | To agree any Motions for recommendation to the 2017 General Assembly. |
| LGA Political Balance | To note the revised proportionality and the implications for the distributions of seats on governance structures |
| LGA Company Structures | Report of the Company Structures Task Group |
| LGA Constitution  | Report of the Constitution Task Group for recommendations to General Assembly  |
| Audit Committee Report to General Assembly | To approve the Audit Committee’s annual report to General Assembly |
| Note of LGA Leadership Board Meeting | To highlight key issues from the LGA Leadership Board meeting the previous day. |
| Note of the last LGA Executive  | To agree the note of the last meeting. |

**JULY**

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| **LGA LEADERSHIP BOARD 19.07.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| Membership, Terms of Reference and future meeting dates  | To note the new membership, terms of reference and meeting dates. |
| Annual Conference & Exhibition | To provide early feedback on the Annual Conference |
| Future Business Plan Priorities  | To provide a steer on the high level priorities for business planning prior to full report in September. |
| Forward Plan | To consider topics for discussion at LGA Leadership Board, Executive and Councillors’ Forum. |
| Chief Executive’s Report | To hold the Chief Executive to account against delivery of business plan priorities. |
| Leadership Board’s Review of the Year | To reflect on the work of the Board and its key achievements over the previous 12 months.  |
| Annual Reports of the LGA’s Special Interest Groups  | To note the Annual Reports of the LGA’s Special Interest Groups. |
| Note of the last meeting | To approve the note of the last meeting. |
| Part 2: Confidential  |
| Business Rates Retention  | To receive an update on the LGA’s work on the government’s proposals for business rates retention and fair funding review. |
| Local Government House & Layden House Update  | To update on the Local Government House & Layden House refurbishment projects  |

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| **Councillors’ Forum 20.7.17**  |
| **Item** | **Summary / Purpose** |
| **Industrial Strategy** | **The Rt. Hon Greg Clark MP, Secretary of State for Business, Energy & Industrial Strategy will speak on the Industrial Strategy and what it means for localities.**  |
| Chairman’s Report | To present the Chairman’s monthly report |
| Chairs of Boards Reports | To present the Chairs of Boards’ monthly reports. |
| Digest of the last meeting | To note the digest of the last meeting. |

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| **LGA Executive 20.7.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| LGA Boards’ Annual Review of the Year  | To note achievements against the objectives and deliverables agreed for the year. |
| Note of LGA Leadership Board Meeting | To highlight key issues from the LGA Leadership Board meeting the previous day. |
| Note of the last LGA Executive meeting | To agree the note of the last meeting. |

**SEPTEMBER**

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| **LGA LEADERSHIP BOARD 13.09.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| Centre for Public Scrutiny | To submit an annual report on CfPS’s activity for 2016/17. |
| Local Partnerships | To submit an annual report on Local Partnership’s activity for 2016/17. |
| Review of Annual Conference | To review feedback from the 2017 Annual Conference. |
| Autumn Budget Submission | To comment on the Autumn Budget submission to Treasury and commend to Executive for approval the following day. |
| LGA Business Plan | To agree and recommend the Business Plan to the LGA Executive.  |
| Chief Executive’s Report | To hold the Chief Executive to account against delivery of business plan priorities. |
| Forward Plan | To consider topics for discussion at LGA Leadership Board, Executive and Councillors’ Forum. |
| Note of the last meeting | To approve the note of the last meeting. |
| Part 2: Confidential  |
| Business Rates Retention  | To receive an update on the LGA’s work on the government’s proposals for business rates retention and fair funding review. |
| Brexit  | To update and take a steer on the LGA’s Work Programme on Brexit. |
| Local Government House & Layden House Update  | To update on the Local Government House & Layden House refurbishment projects  |

**There is no Councillors’ Forum in September as the LGA’s annual Councillors’ Briefing (induction) day takes place instead.**

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| **LGA EXECUTIVE 14.09.17** |
| **Summary / Purpose** |

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| Membership, Terms of Reference and Appointments  | To note membership, terms of reference and appointments to LGA Governance Structures |
| LGA Business Plan | To agree the Business Plan as recommended by the Leadership Board. |
| Autumn Budget  | To discuss and approve the Autumn Budget submission to the Treasury  |
| Note of LGA Leadership Board Meeting | To highlight key issues from the LGA Leadership Board meeting the previous day. |
| Note of the last LGA Executive meeting | To agree the note of the last meeting. |